



Mock Interview

Practice these questions and answers with a friend before your next interview



Ask a friend or classmate to have a mock interview with each other!

Always ensure your answers justify for the following:

- 1) your qualifications and competency to succeed in the position
- 2) your overall fit for the organization (e.g. cultural fit, alignment of values)

1. Tell us a bit about yourself

- Deliver your elevator pitch by summarizing your career aspirations and why you decided to pursue a career in your current field of study, your relevant work & volunteer experience, and any notable achievements

2. Why are you interested in working with our organization?

- Do your research and identify areas that appeal and connect with your core values
- Do let the interviewer know that you are there to learn /obtain valuable work experience and would love to contribute as much as possible to their organization

3. What assets can you bring to our company? Why are you the best fit for this position?

- Discuss a couple of your top strengths which will enable you to be successful in this position
- Be ready to back them up with an example from work/personal life

4. Tell me about a time when you had multiple priorities within a strict timeline. How did you handle the situation?

- Employers usually prefer candidates who can multitask and prioritize
- When you are overloaded with work, be sure to seek help from your colleagues/supervisor to ensure the tasks you are responsible for can be completed by the deadline so it doesn't impact the organization's bottom line

5. Tell me about a time when you had to work with a difficult customer or coworker. What did you do and what was the outcome?

- Focus on how you were able to resolve the problem in a way that reflects your values and integrity; employers would like to know that you are someone who is capable of turning a difficult situation around

6. Tell me about a time when you went above and beyond to help someone out?

- The purpose of this question is to gauge if you are the type of person who would go the extra mile to "wow" people (this could happen anywhere: at work, in the community or at home) as most employers prefer candidates who take initiatives to make other's lives better even through the tiniest gestures

7. How does working in this role and for our organization help you achieve your personal and career goals?

- Reinforce how the organization can benefit from having you on their team while you are given a chance to move your career forward
- Be sure to come off as being humble and appreciative but be confident at the same time

8. How do you deal with negative feedback?

- You will likely receive "negative" feedback at some point in your career (colleague, a manager or even a customer); be sure to keep an open-mind to all kinds of feedback (especially the constructive ones), learn from them and deal with them in a professional manner
- Don't take such feedback personally but do take it as a means to improve your work in the future

9. Why did you leave your previous employment?

- Focus on the positive takeaways from each experience you have as this suggests you are someone who is forward-looking and sees the bigger picture
- Highlight the accomplishments you achieved at your previous job and emphasize you are looking for new challenges

10. What is one of your weaknesses and what have you done to improve on it?

- This question gauges your level of self-awareness as well as if you are someone who is proactive about making improvements
- Try to spin it so that your "weakness" can be seen as a strength

11. Do you have any questions for us?

- Be sure to prepare a couple of questions to ask the interviewers as this shows your interest and sincerity about this opportunity (e.g. seek clarification in the job responsibilities, training and development opportunities, or challenges the organization is facing in which you may be able to assist with)
- It's also important to obtain more information on the company culture as it's important for you to be able to fit in with the team in order to be successful in the long run

